Republic of the Philippines
Province of Oriental Mindoro
Municipality of Gloria

Project Number: **NP No. 2026-008**
Project Title: **Procurement of Food and Accommodation during the Preparation and Formulation of GAD Agenda**
Location: **Calapan City, Oriental Mindoro**
Mode of Procurement: **Negotiated Procurement – Lease Of Venue (Sec.35.9)**

Date: **September 28, 2026**
Quotation No.
PhilGeps Ref: No.

REQUEST FOR QUOTATION

Supplier: _____

Address: _____

Contact Number: _____

TIN Number _____

Please quote your lowest price on the items/ listed below, subject to the General conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **October 2, 2026** in the return envelope attached herewith.

CELSO S. SEMILLA, JR., ENP
MPDC/BAC Chairman

Note:
1 All entries must be type written.
2 Delivery period is **within 3 days**
3 Warranty shall be for the period of six months (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by the procuring entity.
4 Price validity shall be for the period of thirty (30) calendar days.
5 G-eps registration certificate shall be attached upon submission of the quotation.
6 Suppliers shall submit original brochures showing certifications of the product being offered.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	**Participants (3 days) Full Board and Lodging**	**34**	**persons**		
	Inclusions:				
	1. Food Service: 2 Buffet Breakfas, 3 Buffet Lunch, 2 Buffet Dinner, 3 am Snacks and 3 pm Snacks				
	2. With single, double, triple room sharing arrangements				
	3. Free use of Conference Hall for up to 12 hours per day for 3 days workshop sessions with Formal Semindar Set-up, Registration table and chairs, white board and sound system, projector and screen.				
	* Complimentary Wifi access				
	*Complimentary parking ares				
	*Overflowing Coffee/Tea				
	*Other Standard Hotel Provision				
	Total				

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item at prices noted above

Canvass by:

MARLON DEO F. FAIGMANE
Municipal Canvasser

Printed Name / Signature

Tel. No./Cellphone No.
e-mail address

Date