



Republic of the Philippines  
Province of Oriental Mindoro  
Municipality of Gloria

Project Number: **2023-016-873 & 874**  
Project Title: **Supply and Delivery of ICT Equipment (Printer and Desktop Computer)**  
Location: **MHO and MSWDO**

Date: **July 4, 2023**  
Quotation No.: **2023-N-016**  
PhilGeps Ref: No.

**REQUEST FOR QUOTATION**

Supplier: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact Number: \_\_\_\_\_  
TIN Number \_\_\_\_\_

Please quote your lowest price on the items/ listed below, subject to the General conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **July 7, 2023** in the return envelope attached herewith.

(S) \_\_\_\_\_  
**MANULITO S. RODRIGUEZ**  
MCR/BAC Chairman

Note:

- 1 All entries must be type written.
- 2 Delivery period is within **Fifteen (15) days**
- 3 Warranty shall be for the period of six months (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by the procuring entity.
- 4 Price validity shall be for the period of thirty (30) calendar days.
- 5 G-eps registration certificate shall be attached upon submission of the quotation.
- 6 Suppliers shall submit original brochures showing certifications of the product being offered.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	<b>Printer</b>	1	unit		
	Specification:				
	Printer Type: Print, Scan, Copy				
	Print Method: On-Demand inkjet (Piezoelectric)				
	Maximum Copies from Standalone: atleast 20 copies				
	Maximum Copy Resolution: atleast 600 x 600 dpi				
	Maximum Copy Size: A4 Letter				
	Scanner Type: Flatbed Colour image scanner				
	Sensor Type: CIS				
	Optical Resolution: Atleast 600 x 1200 dpi				
	Maximum Scan Area: atleast 216 x 297 mm				
	Number of Paper Tray: 1				
	Maximum Paper Size: atleast 215.0 x 1200 mm				
	Paper Sizes: Legal (8.5 x 14"), Legl (215 x 345 mm)				
2	<b>Desktop Computer</b>	1	unit		
	Specification:				
	Atleast i5				
	atleast 2.90GHz 10400 Processor				
	atleast 8 gb Memory				
	atleast 256gb ssd + 1tb HDI				
	atleast built in wifi & bluetooth				
	atleast 2gb NVIDIA GT1030 Video card				
	atleast windows 10				
	atleast 21.5 Monitor				

Brand and Model: \_\_\_\_\_  
Delivery Period: \_\_\_\_\_  
Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item at prices noted above

\_\_\_\_\_  
Printed Name / Signature

\_\_\_\_\_  
Tel. No./Cellphone No.  
e-mail address

\_\_\_\_\_  
Date