



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF GLORIA

OFFICE OF THE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

August 18, 2022

JENEFER F. SILANG
PAZACOM COMTRIX PERIPHERAL EQUIPMENT TRADING
Pinamalayan, Oriental Mindoro

Dear Ma'am/Sir;

The attached Contract Agreement having been approved, notice is hereby given to **PAZACOM COMTRIX PERIPHERAL EQUIPMENT TRADING** may commence on the Supply and delivery of Consolidated IT Supplies for Third Quarter effective on the day or date after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Gloria, Oriental Mindoro.

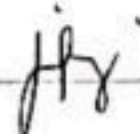
Contract Duration: 30 days upon the effectivity of Notice to Proceed.

Very truly yours,


GERMAN D. RODEGERIO
Municipal Mayor

I acknowledge receipt of this Notice on 08-18-2022

Name of the Representative of the Bidder: Jenefer F. Silang

Authorized Signature: 

**PURCHASE ORDER
MUNICIPAL GOVERNMENT OF GLORIA**

Supplier:	PAZACOM COMTRIX PERIPHERAL EQUIPMENT TRADING	P.O. No.:	2022-016-534
Address:	Pinamalayan, Oriental Mindoro	Date:	August 17, 2022
TIN:	210-6058-354-001	Mode of Procurement:	Shopping
		PR No./s:	2022-016-904 to 917

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	General Service Office	Delivery Term:	30 days
Date of Delivery:		Payment Term:	after delivery and acceptance

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	btl	Brother ink DCP- T420W (BT5000) cyan	1	450.00	450.00
2	btl	Brother ink DCP-T420W (BT5000) magenta	1	450.00	450.00
3	btl	Brother ink DCP-T420W (BT5000) yellow	1	450.00	450.00
4	btl	Brother ink DCP-T420W (BT60) black	2	450.00	900.00
5	cartridge	Computer ink LC539XL- BK	2	650.00	1,300.00
6	cartridge	Computer ink LC539XL-BK, cyan	2	650.00	1,300.00
7	pcs	DVD hard case square clear	25	15.00	375.00
8	btl	Epson ink,001 black	2	375.00	750.00
9	btl	Epson ink 003, black	27	375.00	10,125.00
10	btl	Epson ink 003, cyan	8	375.00	3,000.00
11	btl	Epson ink 003, magenta	7	375.00	2,625.00
12	btl	Epson ink 003, yellow	7	375.00	2,625.00
13	set	Epson ink 003, B,Y,C,M)	2	1,500.00	3,000.00
14	btl	Epson Ink 664, black	9	375.00	3,375.00
15	pcs	External Drive 1tb hdd	2	5,000.00	10,000.00
16	pcs	External SSD Drive 500gb	2	7,000.00	14,000.00
17	pcs	Mouse pad (plain)	7	100.00	700.00
18	unit	Photocopier toner (black)	2	14,950.00	29,900.00
19	btl	Universal ink (black)	2	190.00	380.00
20	set	Universal ink (black,cyan, magenta,yellow)	1	650.00	650.00
21	pc	USB, 32 GB, any color, wd cover	2	850.00	1,700.00
22	pcs	Wireless desktop mouse (violet, pink)	2	1,000.00	2,000.00
23	pcs	Wireless keyboard w/ mouse	2	1,500.00	3,000.00
		Total			P93,055.00

Total Amount in Words:

Ninety Three Thousand Fifty Five Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

**PAZACOM COMTRIX PERIPHERAL EQUIPMENT
TRADING**

GERMAN D. RODEGERIO

Signature over Printed Name of Supplier

Municipal Mayor

08-17-2022

08/17/2022

Date Signed

Date Signed

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.

Approved per Sanggunian Resolution No.:

Not Applicable

Certified Correct:

Not Applicable

Date