

PURCHASE ORDER
MUNICIPAL GOVERNMENT OF GLORIA

Supplier: SYDGREC CONSUMER GOODS TRADING	P.O. No.: 2021-001- 892
Address: Sta. Rita, Pinamalayan, Oriental Mindoro	Date: December 10, 2021
TIN: 201-063-475-000	Mode of Procurement: Shopping
	PR No./s: 2021-001-1556

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Mayor's Office	Delivery Term: 30 days				
Date of Delivery:	Payment Term: after delivery and acceptance				
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	unit	PHOTOCOPYING MACHINE	1	79,000.00	79,000.00
		RICOH MP 2014/MP 2014D/MP2014AD			
		Specification:			
		*Warm up Time: 31 second			
		*First Output speed: 8.8 Seconds			
		*Continuous Output speed: 20 pages per minute			
		*Memory : Standard 256 mb			
		*Scanning Speed : Colour Maximum 6 originals per minutes			
		*Resolution: up to 600 dpi			
		*Copying Process : Laser Beam Scanning			
		*Multiple copying : up to 99 copies			
		*Resolution: up to 600 dpi			
		*Paper Size: standard paper tray(s) A3, A4, A5			
		*Paper input capacity: standard 350 sheets/maximum 1350 sheet			
		*Paper Weight: Standard paper tray(s): 52-105g/m2			
		*Bypass tray : 52 - 216g/m2, Duplex:64-105g/m2			
		*Power Consumption: Less than 950W			
		Total			P79,000.00

Total Amount in Words:

Seventy Nine Thousand Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

SYDGREC CONSUMER GOODS TRADING

Signature over Printed Name of Supplier

12 - 10 - 2021

Date Signed

GERMAN D. RODEGERIO

Municipal Mayor

12 - 10 - 2021

Date Signed

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.

Approved per Sanggunian Resolution No.:

Not Applicable

Certified Correct:

Not ApplicableDate