



Project Number: **2022-002-146 and 188**
Project Title: **Supply and Delivery of IT Equipment (LAPTOP AND PRINTER)**
Location: **SBO/VMO**

Date: **February 24, 2022**
Quotation No.: **RFQ-2022-011**
PhilGeps Ref: No.

REQUEST FOR QUOTATION

Supplier: _____
Address: _____
Contact Number: _____
TIN Number _____

Please quote your lowest price on the items/ listed below, subject to the General conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **February 28, 2022** in the return envelope attached herewith.

(Signature)
MANUEL S. RODRIGUEZ
MCR/BAC Chairman

Note:

- 1 All entries must be type written.
- 2 Delivery period is within **Thirty (30) calendar days**
- 3 Warranty shall be for the period of six months (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by the procuring entity.
- 4 Price validity shall be for the period of thirty (30) calendar days.
- 5 G-eps registration certificate shall be attached upon submission of the quotation.
- 6 Suppliers shall submit original brochures showing certifications of the product being offered.

| ITEM NO. | DESCRIPTION | QTY. | UNIT | UNIT PRICE | TOTAL PRICE |
|----------|--|------|------|------------|-------------|
| 1 | LAPTOP | 2 | unit | | |
| | Specification: | | | | |
| | Quality: Atleast Branded and Brand New | | | | |
| | Processor: atleast core i5 | | | | |
| | Storage: atleast 2.4GHZ/512GB SSD | | | | |
| | Memory: at least 8Gb memory | | | | |
| | Display: atleast 14" FHD | | | | |
| | Operating System: atleast Windows 10 Home | | | | |
| | INTEL IRS X | | | | |
| | W/MS OFFICE H&S 2019 | | | | |
| | Accessories: Carrying Bag | | | | |
| | Warranty: at least 2 years warranty for parts and Services | | | | |
| 2 | PRINTER | 2 | unit | | |
| | Specifiacion: | | | | |
| | Printer Type: Print, Scan, Copy | | | | |
| | Print Method: On-demand inkjet (Piezoelectric) | | | | |
| | Maximum Copies from Standalone: atleast 20 copies | | | | |
| | Maximum Copy Resolution: atleast 600 x 600 dpi | | | | |
| | Maximum Copy Size: A4, Letter | | | | |
| | Scanner Type: Flatbed colour image scanner | | | | |
| | Sensor Type: CIS | | | | |
| | Optical Resolution: atleast 600 x 1200 dpi | | | | |
| | Maximum Scan Area: atleast 216 x 297 mm | | | | |
| | Number of Paper Trays: 1 | | | | |
| | Maximum Paper Size: atleast 215.9 x 1200 mm | | | | |
| | Paper Sizes: Legal (8.5 x 14"), Legal (215 x 345 mm), 8.5 x 13", Letter, A4, 16K (195 x 270 mm), B5, A5, B6, A6, Hagaki (100 x 148 mm), 5 x 7", 5 x 8", 4 x 6", Envelopes: #10, DL, | | | | |

| | | | | | |
|--|--|--|--|--|--|
| | Print Margin: 0 mm top, left, right, bottom via custom settings in printer driver | | | | |
| | USB: USB 2.0 | | | | |
| | | | | | |

Brand and Model: _____
 Delivery Period: _____
 Warranty: _____
 Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item at prices noted above

 Printed Name / Signature

 Tel. No./Cellphone No.
 e-mail address

 Date