

**PURCHASE ORDER  
MUNICIPAL GOVERNMENT OF GLORIA**

Supplier:	<b>FIVE G ONE B GENERAL MERCHANDISE</b>	P.O. No.:	<b>2021-012-639</b>
Address:	<b>Lucio Laurel, Gloria, Oriental Mindoro</b>	Date:	<b>October 12, 2021</b>
TIN:	<b>490-657-008-000</b>	Mode of Procurement:	<b>SHOPPING</b>
		PR No./s:	<b>2021-012-1174</b>

Gentlemen:  
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<b>Municipal Health Office</b>	Delivery Term:	<b>30 days</b>
Date of Delivery:		Payment Term:	<b>after delivery and acceptance</b>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	reams	Bond Paper Long S-20	60	195.00	11,700.00
2	reams	Bond Paper Short S-20	100	170.00	17,000.00
3	bxs	Ballpen Black (flex) 0.5	50	60.00	3,000.00
4	bxs	Ballpen Black (flex) 0.7	50	60.00	3,000.00
5	bxs	Permanent Marker -Fine (black) - Pilot	4	456.00	1,824.00
6	pcs	Correction Tape retract (joy)	40	88.00	3,520.00
7	pcs	Correction Tape refill (joy)	40	48.00	1,920.00
8	pcs	Highlighter Pen, Stabilo -Yellow Green	10	38.00	380.00
9	pcs	Staple w/remover	6	105.00	630.00
10	bxs	Staple wire #35 Straight	20	38.00	760.00
11	pcs	Scotch Tape (Transparent) 2"	4	60.00	240.00
12	bxs	Paper Clip coated small	2	22.00	44.00
13	bxs	Paper Clip coated medium	2	28.00	56.00
14	bxs	Paper Clip coated big	2	28.00	56.00
15	rolls	Double Sided tape 1/2" w/out foam	6	22.00	132.00
16	packs	Linen Paper short	210	45.00	9,450.00
17	pcs	Scissor 7"	4	64.00	256.00
18	unit	Calculator HL 122, 12 digits	1	650.00	650.00
19	pcs	4 slots fast charger for AA and AAA	2	300.00	600.00
20	packs	Battery AA rechargeable 1300mah	4	325.00	1,300.00
21	packs	Battery AAA rechargeable 500mah	4	170.00	680.00
22	packs	Battery AA 4's (energizer)	2	208.00	416.00
23	packs	Battery AAA 4's (energizer)	2	196.00	392.00
24	bot	Epson ink, 003, Black	10	320.00	3,200.00
25	bot	Epson ink, 003, Cyan	10	320.00	3,200.00
26	bot	Epson ink, 003, magenta	10	320.00	3,200.00
27	bot	Epson ink, 003, yellow	8	320.00	2,560.00
28	packs	Paper Cups 50's	10	80.00	800.00
29	bxs	Clean Gloves (M)	12	750.00	9,000.00
30	bot	Alcohol 70% Isopropyl 500ml	25	120.00	3,000.00
31	bot	Alcohol 70% Ethyl 500ml	25	120.00	3,000.00
32	packs	Cotton 400gsm	12	300.00	3,600.00
33	packs	Ziplock	24	250.00	6,000.00
34	packs	Garbage Bag	10	60.00	600.00
		Total			<b>₱96,166.00</b>

Total Amount in Words:  
**Ninety Six Thousand One Hundred Sixty Six Pesos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

Very truly yours,

**FIVE G ONE B GENERAL MERCHANDISE**

**GERMAN D. RODEGERIO**

Signature over Printed Name of Supplier

Municipal Mayor

OCTOBER 12, 2021

OCTOBER 12, 2021

Date Signed

Date Signed

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.

Approved per Sanggunian Resolution No.:

**Not Applicable**

Certified Correct:

**Not Applicable**

Date

