



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF GLORIA

OFFICE OF THE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

May 10, 2021

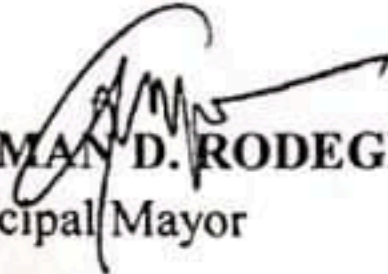
DOMINADOR M. MAPOY
HIRAM'S SUPPLY WHOLESALING
Sto. Niño, Calapan City, Oriental Mindoro

Dear Ma'am/Sir;

We are happy to notify you that you're **Request for Quotation** dated **May 3, 2021** for execution of the **Supply and Delivery of Consolidated Office Supplies for the Second Quarter** equivalent to **One Hundred Seventeen Thousand Pesos Only (Php. 82,919.00)** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Contract Duration: 30 days upon the effectivity of Notice to Proceed.

Very truly yours,


GERMAN D. RODEGERIO
Municipal Mayor

CONFORME:


DOMINADOR M. MAPOY

05-10-2021



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF GLORIA

OFFICE OF THE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

May 14, 2021

DOMINADOR M. MAPOY
HIRAM'S SUPPLY WHOLESALING
Sto. Niño, Calapan City, Oriental Mindoro

Dear Ma'am/Sir;

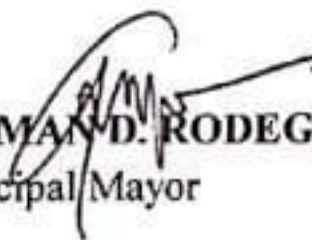
The attached Contract Agreement having been approved, notice is hereby given to **HIRAM'S SUPPLY WHOLESALING** may commence on the **Supply and Delivery of Consolidated Office Supplies for the Second Quarter** effective on the day or date after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Gloria, Oriental Mindoro.

Contract Duration: 30 days upon the effectivity of Notice to Proceed.

Very truly yours,


GERMAN D. RODEGERIO
Municipal Mayor

I acknowledge receipt of this Notice on 05-14-2021

Name of the Representative of the Bidder: DOMINADOR M. MAPOY

Authorized Signature: 

PURCHASE ORDER
MUNICIPAL GOVERNMENT OF GLORIA

Supplier:	HIRAM'S SUPPLY WHOLESALING	P.O. No.:	2021-016-237
Address:	Sto. Niño, Calapan City, Oriental Mindoro	Date:	May 11, 2021
TIN:	408-194-796-000	Mode of Procurement:	Shopping
		PR No./s:	2021-001-386 to 402

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	General Services Office	Delivery Term:	30 days
Date of Delivery:		Payment Term:	after delivery and acceptance

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	Accounting Folder, long, portrait, blue or black	1	128.00	128.00
2	pcs	Arch file, landscape, long, blue	7	122.00	854.00
3	pcs	Arch file, landscape, long, green	5	122.00	610.00
4	pcs	Arc File- portrait, long, blue	5	175.00	875.00
5	pcs	Arc File- portrait, long, green	5	175.00	875.00
6	boxes	Ballpen, black, 0.5	20	67.00	1,340.00
7	jar	Ballpen, black, 0.5	1	250.00	250.00
8	boxes	Binder clip, extra large, 2"	6	81.00	486.00
9	boxes	Binder clip, medium, 1"	1	26.00	26.00
10	jars	Binder clip, (medium) 1", asstd color, 40's/jar	2	297.00	594.00
11	box	Binder clip, small, 3/4"	1	17.00	17.00
12	pack	Binding Covers, PVC, legal, 50pcs	1	591.00	591.00
13	reams	Bond paper, A3, s.20	2	360.00	720.00
14	reams	Bond paper, A4, s.20	5	195.00	975.00
15	reams	Bond paper, long, s.20	92	222.00	20,424.00
16	ream	Bond paper, short, s.16	1	175.00	175.00
17	reams	Bond paper, short, s.20	76	188.00	14,288.00
18	pcs	Brown envelop, long	24	2.00	48.00
19	pcs	Brown envelop, short	15	2.00	30.00
20	pcs	Calculator - Electronic, 12 digits	2	510.00	1,020.00
21	pc	Calculator - Scientific	1	780.00	780.00
22	pcs	Certificate Holder, Long, Blue	2	47.00	94.00
23	pcs	Certificate Holder, Short, Blue	2	43.00	86.00
24	packs	Colored Bond Paper, assorted colors	3	17.00	51.00
25	pc	Columnar book (24 column)	1	81.00	81.00
26	pc	Correction fluid, medium	1	47.00	47.00
27	pcs	Correction pen	2	26.00	52.00
28	pcs	Correction tape, 5mmx6m	7	111.00	777.00
29	pcs	Correction tape, 5mmx6m, refill	20	49.00	980.00
30	box	Correction tape, 5mmx6m	1	1,120.00	1,120.00
31	pcs	Correction tape, disposable, ordinary	10	31.00	310.00
32	rolls	Double sided tape w/ foam 1"	2	47.00	94.00
33	rolls	Double sided tape w/o foam 1"	11	33.00	363.00
34	packs	DTR, 100's	14	215.00	3,010.00
35	pcs	DVD+R	10	50.00	500.00
36	pcs	Expanded envelope w/ garter, long, any color	12	22.00	264.00
37	pcs	Expanded envelope w/ garter, long, yellow	20	17.00	340.00
38	pcs	Expanded folder, long, asstd color	10	18.00	180.00
39	pcs	Expanded folder, long, yellow	20	18.00	360.00
40	pcs	Expanded Folder, long, dark blue	5	18.00	90.00
41	units	Filing tray steel, 3 layers, black	5	765.00	3,825.00
42	pcs	Folder, long, white	85	5.00	425.00
43	pcs	Folder, short, white	27	5.00	135.00



44	pcs	Folder, long, white w/ fastener	10	7.00	70.00
45	pcs	Folder, short, white w/ fastener	10	6.00	60.00
46	btls	Glue, 80g	2	58.00	116.00
47	btls	Glue, 130g	2	58.00	116.00
48	pc	Highlight marker, pink	1	45.00	45.00
49	pcs	ID lace, green	20	10.00	200.00
50	pc	Illustration board, 1 whole	1	89.00	89.00
51	roll	Invisible Tape w/ cutter, 20y	1	47.00	47.00
52	pack	Laminating Film, pre-cut, A4, 100 sheets	1	945.00	945.00
53	pack	Laminating Film, pre-cut, short, 100 sheets, long	1	862.00	862.00
54	roll	Laminating film roll 12", thick	1	1,599.00	1,599.00
55	pcs	Magazine Holder(document file holder), plastic, any color	5	136.00	680.00
56	pcs	Mailing envelope, white, long	110	1.00	110.00
57	rolls	Masking tape 1"	9	39.00	351.00
58	rolls	Packing tape, clear, roll (2inchx60m)	2	53.00	106.00
59	pc	Packaging tape dispenser, any color	1	229.00	229.00
60	roll	Packing tape, tan, roll (2inchx100m)	1	100.00	100.00
61	boxes	Paper clip, big	3	23.00	69.00
62	boxes	Paper clip, small	4	14.00	56.00
63	boxes	Pencil no.1	4	103.00	412.00
64	boxes	Pencil no.2	4	103.00	412.00
65	pcs	Pencil eraser for engineer, big	4	107.00	428.00
66	unit	Pencil Sharpener, desk type	1	348.00	348.00
67	pcs	Permanent marker, black, broad	5	48.00	240.00
68	pcs	Permanent marker, blue, broad	2	48.00	96.00
69	pcs	Permanent marker, red, broad	2	48.00	96.00
70	pcs	Permanent marker, black, fine	4	48.00	192.00
71	btl	Permanent marker ink, black	1	100.00	100.00
72	btl	Permanent marker ink, black	2	33.00	66.00
73	packs	Photopaper, A4, Gloss, 20's	2	81.00	162.00
74	packs	Photopaper, A4, 100's	1	281.00	281.00
75	unit	Plastic Cover, thin for book cover, 10m	1	195.00	195.00
76	pcs	Plastic envelop, long	34	11.00	374.00
77	pcs	Plastic envelope, long, expanding, w/ handle and zipper	5	100.00	500.00
78	boxes	Plastic fastener, assorted colors	3	39.00	117.00
79	unit	Puncher, no. 75xl, heavy duty	1	1,001.00	1,001.00
80	box	Push pins, assorted colors	1	35.00	35.00
81	pcs	Record book (300 leaves)	2	83.00	166.00
82	pcs	Record book, 500 pages	7	111.00	777.00
83	pcs	Ring binder 1", flat	3	38.00	114.00
84	pcs	Ring binder 1 1/2", flat	3	64.00	192.00
85	pcs	Ring binder 2", flat	3	72.00	216.00
86	pcs	Rotating World Earth Globe, 14.16cm	1	139.00	139.00
87	box	Rubber band 350 gms, THICK, yellow	1	195.00	195.00
88	pc	Ruler, stainless steel, 12"	7	58.00	406.00
89	pcs	Scissors, big, 19.5cm	4	95.00	380.00
90	pcs	Scotch tape 1"	18	20.00	360.00
91	pcs	Scotch tape 2"	1	53.00	53.00
92	pcs	Sign Pen, 0.3, black	5	86.00	430.00
93	box	Sign Pen, 0.5, black	4	313.00	1,252.00
94	box	Sign Pen, 0.5, blue	3	313.00	939.00
95	pcs	Sign Pen, 0.7, black	3	78.00	234.00
96	pcs	Sign Pen, 0.7, red	1	78.00	78.00
97	pcs	Sign Pen, 0.7, Violet	3	78.00	234.00
98	pcs	Sign Pen, 0.7, metal gold	1	44.00	44.00
99	pcs	Sign Pen, 0.7, metal silver	1	44.00	44.00
100	pcs	Sign Pen Hi- techpoint V10 grips, black	5	86.00	430.00
101	packs	Specialty paper, short, 8 1/2x11, pale cream, 80gsm, thin, 10 sheets	20	23.00	460.00
102	packs	Specialty paper, short, 8 1/2x11, white, 180gsm, 10 sheets	20	29.00	580.00
103	packs	Specialty paper, long, cream, 230gsm, 10 sheets	3	40.00	120.00
104	btl	stamp pad ink (red)	1	51.00	51.00
105	pc	Stapler remover, steel	1	58.00	58.00

106	boxes	Staple wire. no.35, straight	11	72.00	792.00
107	boxes	Staple wire. no.35, curve	5	104.00	520.00
108	pcs	Stapler with remover, no. 35	2	470.00	940.00
109	pcs	Stick Glue, big	5	8.00	40.00
110	packs	Sticky note 2x3	3	23.00	69.00
111	pads	Sticky note 3x3	2	29.00	58.00
112	pads	Sticky note, 3x4	2	39.00	78.00
113	pads	Sticky note, strip size, plastic	12	5.00	60.00
114	pcs	Triangular Metric Engineer Scale Ruler, steel, 12	1	200.00	200.00
115	boxes	Thumb Tacks, asstd color	1	56.00	56.00
116	set	Triangle set, big	1	136.00	136.00
117	packs	Vellum paper, short, pale cream, 200gsm, 10 sheets	10	37.00	370.00
118	pcs	Whiteboard marker, black	5	73.00	365.00
119	box	Whiteboard marker, black	1	800.00	800.00
120	pcs	Whiteboard marker, blue	2	73.00	146.00
121	pc	Whiteboard w/ aluminum frame 24x 36	1	1,142.00	1,142.00
Total					₱82,919.00

Total Amount in Words:

Eighty Two Thousand Nine Hundred Nineteen Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:



DOMINADOR M. MAPAOY

HIRAM'S SUPPLY WHOLESALING

Signature over Printed Name of Supplier

05 - 11 - 2021

Date Signed

Very truly yours,



GERMAN D. RODEGERIO

Municipal Mayor

05 - 11 - 2021

Date Signed

In case of Negotiated Purchase pursuant to Section 369 (a) of RA 7160, this portion must be accomplished.

Approved per Sanggunian Resolution No.:

Not Applicable

Certified Correct:

Not Applicable

Date

Copy Distribution:

Orig - DV/COA

2nd - DV/MACD

3rd - BAC

4th - Supplier