



REPUBLIC OF THE PHILIPPINES
PROVINCE OF ORIENTAL MINDORO
MUNICIPALITY OF GLORIA

NOTICE OF REQUEST FOR QUOTATION

The Municipality of Gloria through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, small value procurement for the **Supply and delivery of Materials for the Improvement of RLRDD Office (PNP Calapan Regional Office Mimaropa)**.

Name of Project	Supply and delivery of Materials for the Improvement of RLRDD Office (PNP Calapan Regional Office Mimaropa)
Solicitation	RFQ-2020-039
Location	Calapan City
Brief Description	Construction Materials and Supplies
Approved Budget for the Contract (ABC)	Php 61,845.00
Contract Duration	30 days
Date of Submission	October 06, 2020 @ 4:30 pm
Date of Opening of Sealed Quotation	October 07, 2020 @ 10:30 am at Municipal Executive Conference Room 2
PhilGeps Reference No.	

Please quote your lowest price on the items listed below and submit personally your SEALED QUOTATION not later **October 06, 2020** at the BAC Office, Municipality of Gloria, Oriental Mindoro

MANULITO S. RODRIGUEZ
BAC Chairperson

Terms and Conditions:

1. Only suppliers with the following documents shall be allowed to submit the quotation.
 - a. Philgeps Registration Certificate/Philgeps Registration Number
 - b. Mayor's Permit
 - c. DTI/SEC
 - d. BIR Registration
 - e. Omnibus Sworn Statement
 - f. Business/Income Tax Return
2. All entries must be typewritten or printed legibly in the Bid Form. Failure to use this form will result to disqualification of your id.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of payment shall be made through the check payable to the supplier.
8. The Municipality of Gloria shall have the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract and makes no assurance that a contract shall be entered into as a result of this invitation.



Republic of the Philippines
Province of Oriental Mindoro
Municipality of Gloria

Project Number: **2020-001-850**
Project Title: **Supply and delivery of Materials for the Improvement of RLRDD Office (PNP Calapan Regional Office Mimaropa)**
Location: **Calapan City**

Date: **October 01, 2020**
Quotation No.: **RFQ-2020-039**
PhilGeps Ref: No.

REQUEST FOR QUOTATION

Supplier: _____
Address: _____
Contact Number: _____
TIN Number: _____

Please quote your lowest price on the items/ listed below, subject to the General conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **October 06, 2020** in the return envelope attached herewith.

MANULITO S. RODRIGUEZ
MCR/BAC Chairman

Note:

- 1 All entries must be type written.
- 2 Delivery period is within **Thirty (30) days**
- 3 Warranty shall be for the period of six months (6) months for supplies and materials, one (1) year for equipment, from date of acceptance by the procuring entity.
- 4 Price validity shall be for the period of thirty (30) calendar days.
- 5 G-eps registration certificate shall be attached upon submission of the quotation.
- 6 Suppliers shall submit original brochures showing certifications of the product being offered.

ITEM NO.	DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Marine Ply 3/4	30	pcs		
2	1/2 x 1 x 12 Good Lumber	50	pcs		
3	Stikwel Glue	4	liter		
4	Fin. Nail #2	3	kilos		
5	Fin. Nail #1 1/1	1	kilos		
6	Fin. Nail #1	1 1/2	kilos		
7	Common Nail #1	1	kilos		
8	Zambo Ply 1/2	5	pcs		
9	Zambo Ply 3/4	5	pcs		
10	Automotive Enamel Gray	4	gals		
11	Paint Thinner	3	gals		
12	Pioneer Epoxy	4	liter		
13	QDE White Rusco	2	liter		
14	Sand paper #80	8	feet		
15	Sanding Paper #150	30	pcs		
16	Sanding Paper #120	20	pcs		
17	Masking Rape #1	2	pcs		

Brand and Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item at prices noted above

Printed Name / Signature

Tel. No./Cellphone No.
e-mail address

Date