



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF GLORIA

OFFICE OF THE BIDS AND AWARDS COMMITTEE

NOTICE OF AWARD

August 10, 2020

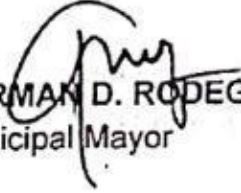
LUIS R. SAN JUAN
PHILIPPINE DUPLICATORS, INC.
Barangay Merville, Parañaque City

Dear Ma'am/Sir,

We are happy to notify you that your **Request for Quotation** dated **July 30, 2020** for execution of the **Supply and Delivery of Photocopy Machine for Municipal Engineering Office** equivalent to **Sixty-Four Thousand Five Hundred Pesos Only (Php. 64,500.00)** as corrected and modified in accordance with the Instructions to Bidders is hereby accepted.

Contract Duration: 30 calendar days upon the effectivity of Notice to Proceed.

Very truly yours,


GERMAN D. RODEGERIO
Municipal Mayor

CONFORME:



08-10-2020



Republic of the Philippines
Province of Oriental Mindoro
MUNICIPALITY OF GLORIA

OFFICE OF THE BIDS AND AWARDS COMMITTEE

NOTICE TO PROCEED

August 12, 2020

LUIS R. SAN JUAN
PHILIPPINE DUPLICATORS, INC.
Barangay Merville, Parañaque City

Dear Ma'am/Sir;

The attached Contract Agreement having been approved, notice is hereby given to **PHILIPPINE DUPLICATORS, INC.** may commence on the **Supply and Delivery of Photocopy Machine for Municipal Engineering Office** effective on the day or date after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Municipal Government of Gloria, Oriental Mindoro.

Contract Duration: 30 calendar days upon the effectivity of Notice to Proceed.

Very truly yours,

GERMAN D. RODEGERIO
Municipal Mayor

I acknowledge receipt of this Notice on 08-12-2020

Name of the Representative of the Bidder: LUIS R. SAN JUAN

Authorized Signature: 

Municipal Government of Gloria, Oriental Mindoro

Project Reference Number: 2020-009-210
 Name of the Projects: Supply and Delivery of PhotoCopy Machine for Municipal Engineering Office
 Location of the Projects: Municipality of Gloria-MEO



Republic of the Philippines
 Province of Oriental Mindoro
 Municipality of Gloria

PURCHASE ORDER

Supplier:	<u>PHILIPPINE DUPLICATORS, INC</u>	P.O. No.	<u>2020-009-330</u>
Address:	<u>Barangay Merville, Parañaque City</u>	Date	<u>August 11, 2020</u>
E-mail Address	_____	Mode of Procurement	<u>Small Value Procurement</u>
Mobile No.	<u>9157131338</u>		
TIN:	<u>000-412-893-000</u>		

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	<u>Municipality of Gloria-MEO</u>	Delivery Term :	<u>30 calendar dyas</u>
Date of Delivery	_____	Payment Term :	<u>after delivery and acceptance</u>

STOCK NO.	UNIT	DESCRIPTION	QTY	UNIT COST	AMOUNT
1	unit	PHOTOCOPY MACHINE	1	64,500.00	64,500.00
		GESTENER DIGITAL MULTI FUNCTION COPIER MODEL MP2014AD			
		GENERAL			
		Warm up time : 31 seconds			
		First output speed : 8.8 seconds			
		Contious output speed : 20 pages per minute			
		Memory : Standard 256 MB			
		Dimensions(W x D x H) : 587 X 581 X 537 mm (MP 2014AD)			
		Weight : 33.5 kg			
		Power source : 220 -240 V, 50/60 Hz			
		COPIER			
		Copying Process : Laser Beam scanning & electro photographic printing			
		Multiple copying : Up to 99 copies			
		Resolution : Up to 600 dpi			
		Zoom : From 50% to 200%			
		PRINTER			
		Printer language : Standard: GDI			
		Resolution : 600 dpi			
		Interface : Standard: USB 2.0			
		Option: Ethernet 10 base-T/100 base-TX (DDST Unit)			
		Network protocol : TCP/IP (IP v4)			
		Windows® environments : Windows® Vista			
		Windows® 7			
		Windows® 8/8.1.			
		Windows® Server 2003			
		Windows® Server 2003R2			
		Windows® Server 2008			
		Windows® Server 2008R2			
		Windows® Server 2012R2			

UNIX environments : OPEN SUSE (KDE & Gnome): v12.1
 Ubuntu (Unity): v12.04
 RedHat®: v6.0
 Boss: v5

SCANNER

Scanning Speed : Colour: Maximum 6 originals
 per minute
 B/W: Maximum 15 originals
 per minute
 Resolution : Up to 600 dpi
 Bundled drivers : TWAIN, SANE, Network TWAIN
 (Option)
 Interface : Standard: USB 2.0
 Option: Ethernet 10-base-T/100
 Base-TX (DDST Unit)
 File format : TIFF, JPEG, PDF
 Scanto : Email / Folder (Option)

PAPER HANDLING

Recommended paper size : Standard paper tray(s): A3, A4, A5
 Bypass tray: A3, A4, A5, A6
 Paper input capacity : Standard: 350 sheets
 Maximum: 1,350 sheets
 Paper output capacity : Standard: 250 sheets
 Paper weight : Standard paper tray(s): 52-105g/m²
 Bypass tray: 52-216 g/m²
 Duplex: 64-105 g/m²

ECOLOGY

Power consumption : Less than 950W
 Ready mode: 110 W
 Sleep Mode: 2.8 W
 TEC(Typical Electricity Consumption):
 1,520 W/h

Free of Charge: 1pc Steel Cabinet, 1crg. Toner & 1 bag Developer

TOTAL 64,500.00

(Total Amount in Words)

Sixty-Four Thousand Five Hundred Pesos Only

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one (1) percent for every day of delay shall be imposed.

Very Truly Yours,

GERMAN D. RODEGERIO
 Municipal Mayor

Conforme:

PHILIPPINE DUPLICATORS, INC
 Signature over Printed Name of Supplier
 08-11-2020
 Date

Funds Available:

ROBERTO B. LOGDAT
 Mun. Accountant

ALOBS No: _____
 Amount: _____