



REPUBLIC OF THE PHILIPPINES  
PROVINCE OF ORIENTAL MINDORO  
MUNICIPALITY OF GLORIA

OFFICE OF THE SANGGUNIANG BAYAN

Municipal Building- Rizal Street, Maligaya, Gloria Oriental Mindoro 5209/ Secretariat: [sbgloria2015@gmail.com](mailto:sbgloria2015@gmail.com), 09070521125, 09178790062,

MINUTES OF THE **86th REGULAR SESSION** OF THE SANGGUNIANG BAYAN OF GLORIA HELD AT THE SANGGUNIANG BAYAN SESSION HALL ON MONDAY, DATED APRIL 16, 2018 AT 9:00 IN THE MORNING.

**PRESENT:**

- HON. RAMON G. SOLAS - Presiding Officer
- HON. CRISPIN J. BAWASANTA - SB Member
- HON. NICK ORLANDO M. JAMILLA - SB Member
- HON. NORMA R. PAZ - SB Member
- HON. ROMEO EDWARD P. ALVAREZ - SB Member
- HON. ROMEO S. SADIWA - SB Member
- HON. LAURO L. DE BELEN - SB Member
- HON. FELIX V. JARABE III - SB Member
- HON. ELEUTERIO H. ROLDAN - Liga President

**ABSENT:**

- HON. NICANDRO F. FABON, JR. - SB Member

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**MUNICIPAL ORDINANCE NO. 09**  
**Series of 2018**

Sponsored by : Hon. Lauro L. De Belen

**AN ORDINANCE CREATING THE POSITION OF MEDICAL TECHNOLOGIST I (SG-11), DEFINING ITS DUTIES AND FUNCTIONS AND APPROPRIATING FUNDS THEREFOR**

**WHEREAS**, the letter from the Municipal Mayor, Hon. German D. Rodegerio, dated October 11, 2017, respectfully referred to this Honorable Body the passage of an ordinance creating Medical Technologist I (SG-11) under the Office of the Municipal Health Officer;

**WHEREAS**, the Municipality, pursuant to its mandate to promote the general welfare of its constituents as enunciated in Section 16 of the Local Government Code, there is an imperative need to improve health and other allied services by way of adding needed personnel of the Municipal Health Office (MHO) consistent with all healthcare related programs that has been previously ordained for the benefit of all;

**WHEREAS**, consistent with the power vested to the Municipality to create such other positions or offices as may be necessary to carry out the purposes and programs of the municipality as enunciated under the Local Government Code, it finds a compelling necessity Medical Technologist I to bolster the healthcare services for its constituents;

NOEL L. HERNANDEZ  
Secretary to the Sangguniang Bayan

HON. RAMON G. SOLAS  
Vice Mayor/Presiding Officer

HON. GERMAN D. RODEGERIO  
Municipal Mayor

HON. CRISPIN J. BAWASANTA  
SB Member

HON. NICK ORLANDO M. JAMILLA  
SB Member

HON. NORMA R. PAZ  
SB Member

HON. ROMEO EDWARD P. ALVAREZ  
SB Member

Absent  
HON. NICANDRO F. FABON, JR.  
SB Member

HON. ROMEO S. SADIWA  
SB Member

HON. LAURO L. DE BELEN  
SB Member

HON. FELIX V. JARABE III  
SB Member

HON. ELEUTERIO H. ROLDAN  
Liga President

**WHEREAS**, Section 76 of RA 7160 states that every local government unit shall design and implement its own organizational structure and staffing pattern taking into consideration its service requirements and financial capability, subject to the minimum standards and guidelines prescribed by the Civil Service Commission;

**WHEREAS**, the Sangguniang Bayan has the power to determine the positions and salaries, wages, allowances and other emoluments and benefits of officials and employees paid wholly or mainly from the municipal funds and provide for expenditures necessary for the proper conduct of programs, projects, services and activities of the municipal government;

**WHEREAS**, the Municipal Health Office has enough facilities to perform laboratory services such as urinalysis, facalysis, complete blood counts, blood chemistry, rapid test like pregnancy test, HBSAg, nocturnal blood exams for filarial and malarial smearing;

**WHEREAS**, the LGU has to increase its health services due to the increase in demand brought about by the unprecedented rise of workforce now stationed in the municipality;

**WHEREAS**, there is an urgent need to create the positions of Municipal Technologist I who will be stationed at the Rural Health Office and will perform the duties and functions attached to its respective positions; and

**WHEREAS**, the Local Finance Committee issued a certification of the availability of fund for the creation of Medical Technologist I (SG-11).


**NOW, THEREFORE, BE IT ORDAINED THAT:**

**SECTION 1. Creation of Municipal Medical Technologist I.** The position of a Municipal Medical Technologist I is hereby created with the corresponding salary grade 11 and shall be under the direct supervision of the Municipal Health Office.

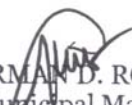
**SECTION 2. Qualifications and Terms of Medical Technologist I (SG-11).** – No person shall be appointed Medical Technologist unless he is a citizen of the Philippines, a resident of the Local Government Unit of Gloria, Oriental Mindoro, of good moral character, and a registered Medical Technologist.

**SECTION 3. Duties and Functions.** The Medical Technologist I (SG-11) shall:

1. Perform various routine laboratory work such as complete blood count, hemoglobin/hematocrit, differential counting, platelet count and blood typing;
2. Explain to patient the proper preparation of specimen collection like urine and extraction, with provision of medical technology information;
3. Check the laboratory request form and see to it that it is filled up properly;

  
NOEL L. HERNANDEZ  
Secretary to the Sangguniang Bayan

  
HON. RAMON G. SOLAS  
Vice Mayor/Presiding Officer

  
HON. GERMAN D. RODEGERIO  
Municipal Mayor

HON. CRISTINA BAWASANTA  
SB Member

HON. NICKOLAS M. JAMILLA  
SB Member

HON. NORMA R. PAZ  
SB Member

HON. ROMEO EDWARD P. AVAREZ  
SB Member

HON. NICANDRO F. FABON, JR.  
SB Member  
Absent

HON. ROLANDO S. SADIWA  
SB Member

HON. LAURO L. DE BELEN  
SB Member

HON. FELIX V. JARABE III  
SB Member

HON. ELEFTERIO H. ROLDAN  
Liga President


4. Perform special examination such as urinalysis, fecalysis, complete blood counts, blood chemistry, pregnancy test, HBSAg, nocturnal blood exams for filarial and malarial smearing;
5. Issue laboratory results to patients;
6. Perform maintenance operations such as checking of equipment, monitor reagent, inventory of equipment and reagents;
7. Perform blood extraction for blood donors;
8. Maintain laboratory supplies inventory by checking stock to determine inventory level, anticipating needed supplies, placing and expediting orders for supplies and verifying receipt supplies.
9. Converse laboratory resources by using equipment and supplies as needed to accomplish job results;
10. Maintain professional and technical knowledge by attending education workshop, reviewing professional publications, establishing personal networks and participating professional societies;
11. Maintain registry of TB DOTS including their outcome like supervision of case finding and treatment of tuberculosis;
12. Keep working area clean with proper segregation;
13. Maintain inter-intradepartmental work flow by fostering the spirit of cooperation;
14. Assist the Doctor/Nurse in performing PAP's Smearing collections;
15. Maintain the registry of examination including their findings;
16. Protect patients and employees by adhering to infection-control and hazardous waste policies following identification procedures.
17. Prepare and submit monthly, quarterly and annually reports in the laboratory;
18. Maintain proper techniques including aseptic and non-aseptic techniques;
19. Ensure that the laboratory is clean and presentable;
20. Contribute to team effort by accomplishing related results needed; and
21. Perform other duties and related work pursuant to law or ordinance and as given by immediate supervisor.

**SECTION 4. Appointing Authority.** The Medical Technologist I (SG-11) shall be appointed by the Local Chief Executive which shall be subject to existing rules and regulations promulgated by the Civil Service Commission and other related laws or ordinances.

**SECTION 5. Separability Clause.** If, for any reason any part or provision of this ordinance shall be held to be unconstitutional or invalid, other parts or provisions hereof which are not affected thereby, shall continue to be in full force and effect.

**SECTION 6. Effectivity.** This ordinance shall take effect upon approval and after all the requirements set forth under the Local Government Code of 1991.

**"UNANIMOUSLY APPROVED."**

  
NOEL L. HERNANDEZ  
Secretary to the Sangguniang Bayan

  
HON. RAMON G. SOLAS  
Vice Mayor/Presiding Officer

  
HON. GERMAN D. RODEGERIO  
Municipal Mayor

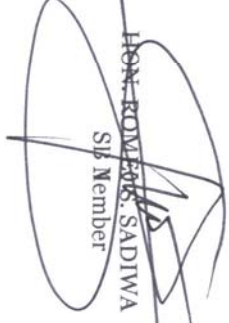
HON. CRISPIN J. BAWASANTA  
SB Member

HON. NICK O. BUNDO M. JAMILLA  
SB Member

HON. NORMA R. PAZ  
SB Member

HON. DOMINGO EDWARD P. ALVAREZ  
SB Member

Absent  
HON. NICANDEO F. FABON, JR.  
SB Member

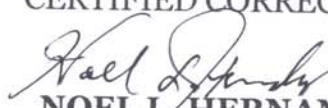
  
HON. ROMELITO SADIWA  
SB Member

HON. FAURO L. DE BELEN  
SB Member

HON. FELIX V. JARABE III  
SB Member

HON. FLEUTERIO H. ROLDAN  
Liga President


Enacted by the Sangguniang Bayan of Gloria on its 86<sup>th</sup> Regular Session held on April 16, 2018

CERTIFIED CORRECT:  
  
**NOEL L. HERNANDEZ**  
Secretary to the Sangguniang Bayan

ATTESTED:

  
**RAMON G. SOLAS**  
Vice Mayor/Presiding Officer

APPROVED:

  
**GERMAN D. RODEGERIO**  
Municipal Mayor  
Date: 4/18/18

  
HON. CRISPIN J. BAWASANTA  
SB Member


  
HON. NICK O. SANTOS  
SB Member

  
HON. NORMA R. PAZ  
SB Member

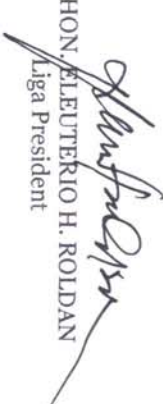
  
HON. ROMEO ALVAREZ  
SB Member

Absent  
HON. NICANDRO F. FABON, JR.  
SB Member

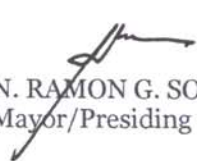
  
HON. ROMEO SADIWA  
SB Member


  
HON. LAJERO L. DE BELEN  
SB Member

  
HON. FELIX V. JARABE III  
SB Member

  
HON. ELEUTERIO H. ROLDAN  
Liga President

  
NOEL L. HERNANDEZ  
Secretary to the Sangguniang Bayan

  
HON. RAMON G. SOLAS  
Vice Mayor/Presiding Officer

  
HON. GERMAN D. RODEGERIO  
Municipal Mayor



## SANGGUNIANG PANLALAWIGAN

EXCERPT FROM THE JOURNAL OF THE 102<sup>ND</sup> REGULAR SESSION OF THE 9<sup>TH</sup> SANGGUNIANG PANLALAWIGAN OF ORIENTAL MINDORO HELD AT THE SP LOUNGE, BATASANG PANLALAWIGAN (BENIGNO S. AQUINO, JR. LEGISLATIVE BLDG.), GOV. IGNACIO ST., BRGY. CAMILMIL, CALAPAN CITY, ORIENTAL MINDORO, ON MONDAY, 25 JUNE 2018

PRESENT:

Hon. Humerlito A. Dolor, MPA, Ph.D.	Vice Governor/Presiding Officer
Hon. Antonio S. Perez, Jr.	Member
Hon. Ramil O. Dimapilis	Member
Hon. Flor D. Atienza	Member
Hon. Ryan Z. Arago	Member
Hon. Rafael L. Infantado	Member
Hon. Jean Paulo R. Umali	Member
Hon. Mae Arlene M. Talens	Member
Hon. Martin S. Buenaventura	Member
Hon. Juan Paolo G. Luna	Member
Hon. Edilberto C. Ilano, Jr.	Member
Hon. Bernardita D. Arreola	Member/ABC President
Hon. Marion Francis D. Marcos	Member/PCL President

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### RESOLUTION NO. 4248-2018

#### RESOLUTION APPROVING MUNICIPAL ORDINANCE NO. 09, SERIES OF 2018 OF THE MUNICIPALITY OF GLORIA, ENTITLED "AN ORDINANCE CREATING THE POSITION OF MEDICAL TECHNOLOGIST I (SG-11), DEFINING ITS DUTIES AND FUNCTIONS AND APPROPRIATING FUNDS THEREFOR"

On motion of Hon. Rafael L. Infantado, together with Hon. Mae Arlene M. Talens, jointly seconded by Hon. Antonio S. Perez, Jr., Hon. Bernardita D. Arreola and Hon. Ramil O. Dimapilis, be it;

RESOLVED, to approve, as it is hereby approving Municipal Ordinance No. 09, Series of 2018 of the Municipality of Gloria entitled "An ordinance creating the position of Medical Technologist I (SG -11), defining its duties and functions and appropriating funds therefor" subject to the following conditions:

1. That, the creation of the position of Medical Technologist I in the Municipal Health Office of Gloria shall not exceed the personal services limitations per Section 325 [a] of the Local Government Code of 1991; and
2. That, compliance with all existing and applicable laws, rules and regulations shall be the full responsibility of the local government unit concerned in the implementation of said ordinance.


RESOLVED FURTHER, that copies of this resolution be furnished the Municipal Mayor and the Members of the Sangguniang Bayan, thru the Secretary to the Sanggunian, both of the Municipality of Gloria, for their information and guidance.

UNANIMOUSLY APPROVED.

Attested:

  
**HUMERLITO A. DOLOR, MPA, Ph.D.**  
Vice Governor/Presiding Officer

Certified Correct:

  
**ROGELIO M. AGUILA**  
LLSO V/Acting Secretary to the  
Sangguniang Panlalawigan

  
8/12/18